

**From:** Russo-Driska, Sandra  
**Sent:** Wednesday, October 13, 2010 11:33 AM  
**To:** DeSena, Linda  
**Subject:**

Linda,  
Please forward the attached FOI change to all departments.

PLEASE NOTE: Effective Oct. 1, 2010:

You are no longer required to post **MINUTES** of meeting on our City's website.  
This was changed per the attached State Statute. Please read the attached.

You are still required to post agendas. You should discuss any change from  
current policy with your Department Head and or Commission chair.

THANK YOU!

*Sandra Russo-Driska, C.M.C. & F.O.I. Liason*  
*City & Town Clerk of Middletown*  
*245 Dehaven Drive*  
*P.O. Box 1300*  
*Middletown, CT 06457*  
*860.344.3459*

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**Sec 4 Section 1-225 of the general statutes is repealed and the following is substituted in lieu thereof (Effective October 1,2010):**

(a) The meetings of all public agencies, except executive sessions, as defined in subdivision (6) of Section 1-200, shall be open to the public. The votes of each member of any such public agency upon any issue before such public agency shall be reduced to writing and made available for public inspection within forty-eight hours and shall also be recorded. The minutes of the session at which taken [Within] Not later than seven days [of] after the date of the session to which such minutes refer, such minutes shall be available for public inspection and posted on such public agency's Internet web site, if available, except that no public agency of a political subdivision of the state shall be required to post such minutes on an Internet web site. Each [such] public agency shall make, keep and maintain a record of the proceedings of its meetings.